



1. ABOUT THE NPTR

The NPTR was established under the provisions of the National Land Transport Act of 2009, Act 05 of 2009. The functions of the NPTR as contained in the Act are:

- Receive and decide on applications relating to operating for interprovincial transport and accreditation of tourist transport; and
- Monitor and oversee public transport in the country in general and the activities of the Provincial and Municipal Regulatory Entities

However, the NPTR will for now only receive applications for accreditation of tourist transport services. Applications for interprovincial services will be phased in at a later stage. Operators will be notified accordingly.

2. PURPOSE OF THE BROCHURE

Please note that this brochure only provides a basic guidance to the public transport operators on work and functions of the National Public Transport Regulator (NPTR).

For more information we recommend that operators consult the NPTR support staff on:

Tel: 012 309 3227: email: NPTR@dot.gov.za.

3. DEFINITIONS

“Act” means National Land Transport Act No. 5 of 2009

“MRE” means Municipal Regulatory Entity

“NPTR” means National Public Transport Regulator

“PRE” means Provincial Regulatory Entity

“Tourist transport service” means a scheduled or unscheduled public transport for carriage of tourist

“TAT” means Transport Appeal Tribunal

4. ACCREDITATION OF TOURIST TRANSPORT SERVICES

In accordance with Sections 81, 82, 83 and 84 of the National Land Transport Act (NLTA) 2009, Act 05 of 2009 read with Regulations 30, 32 and 35 of the NLTA Regulations, 2009, requires tourist transport operators in the Republic of South Africa to be accredited to provide tourist transport service.

5. WHAT ARE THE REQUIREMENTS FOR THE ACCREDITATION OF TOURIST TRANSPORT SERVICES?

As from a date to be determined by the Minister, by notice in the Gazette, no one may operate tourist transport services unless accredited by the NPTR.

Operators will lodge applications for accreditation to the NPTR. The NPTR will accredit tourist services operators if it is satisfied that they:

- Are fit and proper persons or entities to transport tourists in a manner that is safe and will promote South Africa as a tourist destination;
- Meet the prescribed technical requirements; and
- Have access to acceptable vehicles and maintenance facilities.

6. WHO MUST APPLY FOR ACCREDITATION?

Any proper person wishing to operate a tourist transport service (accreditation) for reward can apply.

Before lodging an application for accreditation, operators are required to study the Guidelines for Accreditation of South African Tourist Transport Operators.

Operators are to endure that they fully comply with the requirements before lodging an application.

7. WHERE AND HOW CAN AN OPERATOR LODGE THEIR APPLICATION FOR ACCREDITATION?

There are various ways of lodging an application

The Operator can apply at the NPTR Head Offices situated at:

159 Forum Building

Corner Struben and Bosman Street

Pretoria

Or

Post: The NPTR

Department of Transport

Private Bag X193

Pretoria

0001

Applicant can also faxed or email to the NPTR using the following details: by email NPTR@dot.gov.za or fax (012) 309 3602

8. WHAT ARE THE NPTR WORKING HOURS?

NPTR working hours are between 8:15 to 15:30 Monday to Friday

9. WHICH DOCUMENTS SHOULD BE SUBMITTED WHEN LODGING AN APPLICATION?

The following documents must be attached when applying for Accreditation, application for a new, renewal, amendment, transfer of permit/or operating licence:

- RSA identity document/Temporary ID/Passport/certificate of incorporation/partnership agreement or board resolution (founding agreement)
- Valid Tax Clearance Certificate
- Certificate of fitness & Registration
- Signed statement which indicate commitment to comply with labour with regard to drivers and other staff
- Recommendation letter from Association in support of the application (if any).

Please Note: Operators are not required to submit original documents; however the originals will be requested for verification by the NPTR.

In the case of a Transfer an affidavit is required from the transferor stating the intention to transfer the permit/operating licence.

10. DO OPERATORS PAY FOR LODGING APPLICATIONS?

Yes, the fees are prescribed in the NLTA Regulations as follows:

Description	Fees
Application for accreditation or renewal of accreditation of a tourist transport operator or for amendment of conditions of accreditation.	R1000.00
Application to certify a vehicle for tourist transport services	R300.00

Description	Fees
Application for granting, renewal, amendment, of an operating licence.	R300.00
Inspection of documents or requesting copies	R50.00 per request
Application for temporary operating licence	R50.00
Application for written authorization to replace a vehicle temporarily	R50.00
Application for duplicate operating licence or decal	R300.00

These fees are not refundable and subject to change

11. WHAT METHOD OF PAYMENT CAN OPERATOR USE?

Payment via EFT (direct deposit)

The applicants must make use of the following Bank account

ABSA Vermeulen Street

Branch code: 632005

Account Number: 4053620095

Reference number: "NPTR" ID Number or Company registration

12. CAN NPTR REJECT AN APPLICATION FORM?

Yes, the NPTR can reject an application where application form is not fully and properly completed, or required documents have not been attached

13. WHAT IS THE TURN-AROUND TIME FOR AN APPLICATION?

The turn-around time for an application is 60 Days from the day the application was received by NPTR

14. CAN NPTR REFUSE AN APPLICATION FOR ACCREDITATION?

Yes, after applicant has been informed of the steps that must be followed in order for him/her to be accredited and those steps are not taken within a specified time, NPTR can reject the application.

15. HOW LONG SHOULD AN OPERATOR WAIT BEFORE RE-APPLYING FOR ACCREDITATION AFTER HE/SHE WAS REJECTED?

The operator may re-apply, after 180 days from the day of the refusal.

16. WHEN MUST AN OPERATOR RENEW CERTIFICATE OF ACCREDITATION?

An operator must apply for renewal of accreditation not later than 60 days before the expiring date of the accreditation.

17. WHICH DOCUMENT MUST OPERATOR FURNISH BEFORE BEING ISSUED WITH THE OPERATING LICENCE?

Before being issued with any operating licence, accredited operator must submit to the NPTR any permit or operating licence previously issued for the relevant vehicle.

18. CAN THE NPTR CANCEL ACCREDITATION?

The NPTR may cancel the accreditation of an operator if:

- The operator has provided false information to the NPTR in the application form for accreditation,
- Has failed to maintain vehicle to the satisfaction of NPTR or
- Negative complains against the operator from customers or from planning authorities that have been received by NPTR.

19. WHAT IS THE TURN-AROUND TIME OF UPLIFTMENT THE OPERATING LICENCE?

30 days of being notified

20. IS IT ALLOWED FOR AN OPERATOR TO REQUEST EXTENSION OF TIME IF OPERATING LICENCE IS NOT YET UPLIFTED?

Operator may request extension of time not exceeding 30 days to uplift the licence.

21. CAN THE NPTR CANCEL THE OPERATING LICENCE?

The NPTR must cancel the operating licence if it is still not uplifted within 60 days after the date that the operator was first notified.

22. WHAT IS THE DURATION OF AN OPERATING LICENCE?

The operating licence is granted for fixed period determined by the NPTR and not exceeding seven (7) Years.

23. WHERE CAN AN OPERATOR COLLECT AN OPERATING LICENCE?

The operating licence can be collected at the NPTR offices or the operator can request NPTR to post the operating licence

24. WHAT HAPPENS WHEN THE OPERATOR DOES NOT RECEIVE AN OPERATING LICENCE AFTER A REASONABLE PERIOD OF LODGING AN APPLICATION?

The NPTR will inform the applicant as to why there are delays in finalising the application or the applicant can contact the NPTR offices at the number provided in this brochure